

Project funded by the EUROPEAN UNION"





Common borders. Common solutions



"Black Sea Cross Border Cooperation" Programme

Project Title

Olkas

From the Aegean to the Black Sea. Medieval Ports in the Maritime Routes of the East

Reference Number : 1.1.2.66884.168

Minutes

2nd Steering Committee Meeting

Istanbul, April 4th – 5th, 2013

European Centre for Byzantine and Post-Byzantine Monuments (EKBMM)

> Thessaloniki May 2013



2nd STEERING COMMITTEE MEETING ISTANBUL

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LIST OF PARTICIPANTS

Name	Organization	Role in the project
Flora Karagianni	European Centre of Byzantine And Post-Byzantine Monuments (E.K.B.M.M.)- (GR)	"OLKAS" Scientific Responsible
Anastasia Chatzinikolaou	European Centre of Byzantine And Post-Byzantine Monuments (E.K.B.M.M.)- (GR)	Project "OLKAS" Coordinator
Georgia Tavlaki	European Centre of Byzantine And Post-Byzantine Monuments (E.K.B.M.M.)- (GR)	EKBMM Accounting Support
Ufuk Koçabas	Istanbul University, Faculty of Letters, Department of Conservation of Marine Archaeological Objects - (TR)	Project Manager
Evren Turkmenoglu	Istanbul University, Faculty of Letters, Department of Conservation of Marine Archaeological Objects - (TR)	Secretarial Support
Seçil Erden	Cultural Awareness Foundation - (TR)	Project Manager
Alexander Minchev*	Varna Regional Museum of History - (BG)	Project Manager
Irina Nastasi*	Museum of National History and Archaeology from Constanta - (RO)	Secretarial Support
Sofronios Paradeisopoulos*	Branch of Hellenic Foundation for Culture - (UKR)	Project Manager
Marika Didebulidze	George Chubinashvili National Research Centre for Georgian Art History and Heritage Preservation - (GE)	Director
Ketevan Mikeladze	George Chubinashvili National Research Centre for Georgian Art History and Heritage Preservation - (GE)	Technical Advisor – Scientific Responsible

*Due to the financial issues that have come up this period the following representatives of the bodies did not attend the meeting:

- Denitsa Yordanova, Varna Regional Museum of History (BG) / Secretarial Support
- Gabriel Gheorghe Custurea, Museum of National History and Archaeology from Constanta (RO) / Project Manager
- Vareliy Suntsov, Branch of Hellenic Foundation for Culture (UKR)/ Secretarial Support

Apologies were received from:

- Maria Tsiousia, Culture Center of Thessaloniki S.A.- (GR) / Project Manager
- Evi Ignataki, Culture Center of Thessaloniki S.A.- (GR) / Secretarial Support

The 2nd Steering committee meeting of the project "OLKAS: From the Aegean to the Black Sea – Medieval Ports in the Maritime Routes of the East" in order to talk about the project's progress so far was realized at the Istanbul University's Faculty of Humanities on April 4th, 2013 at 13:30 o' clock and on April 5th, 2013 at 09:00 o' clock

Presentations of the partners and photographs can be found at the end of the minutes in the APPENDIX.

The detailed agenda and the list of participants of the 2nd Steering Committee is in APPENDIX I.

Using the same method as in the Kick-off meeting, in the 2nd Steering Committee it was decided as well to continue and to expand the acquaintance between the partners, the project's priorities, the role of each one and the project's objectives. For this reason it has been decided to present OLKAS per Group of Activity (GA) by the GA Leaders using common methodology in order for everyone to understand the project's progress. The presentations have been prepared in time and given to everyone in advance.

The agenda of the meeting included:

- 1. Introduction and welcome speech
- 2. Management: Focus on the achieved results
- 3. Group of Activities presentation
- 4. General discussion regarding project implementation
- 5. 2nd Seminar for the familiarization with EKBMM's multilingual database "Monuments of the Byzantine world"
- 6. Results of the Meeting

➔ Opening of the Meeting and Welcome Address

Welcome Address by Dr. Ufuk Kocabas (Project Manager - Istanbul University, Faculty of Letters, Department of Conservation of Marine Archaeological Objects (TUR)) and information about the whole 2 days program of the 2nd Steering Committee

→ Management: Focus on the achieved results

Flora Karagianni, OLKAS Scientific Coordinator - European Centre for Byzantine and Post- Byzantine Monuments (GR)

Dr Flora Karagianni presented the agenda of the 2nd Steering Committee.

•Approval by the partners of the agenda

Focus on the achieved results

- a short presentation of the 15 months of project implementation. She also made some general assumptions about the project and gave a short description of the project's progress which she characterized as highly satisfactory for the following:
 - > the partnership's network and the collaboration between the partners

➤ the good response by all partners for the joint management and presentation of project results (financial and activities reports)

> the efficient work of all partners in relation with the time-schedule and project's outputs

- > the project's promotion and dissemination in total
- the development of local promotion networks
- > the high quality of work that has been completed and the one's that is in progress
- > the one time address of the problems that have been encountered
- At the same time the important issue of the delayed submission of the Interim Report and 2nd payment request was highlighted and the consequences of this delay in receiving the 2nd prefinancing payment. All partners expressed their strong concern for the situation that has come up and their deep worries on how they could continue the project's implementation without the necessary financial resources.
- A lengthy discussion was followed about the financial issue and suggestions were given about what it can be done without having all the available financial resources and all of the partners informed the team that they have received their national contribution.
- Dr Karagianni has clarified that all of these issues should be best discussed in Group of Activity 5 in detail.
- Decision to discuss in detail each Group of Activity

→ Group of Activities presentations

GA1: Ports Listing and Documentation (APPENDIX II)

Flora Karagianni, OLKAS Scientific Coordinator - European Centre for Byzantine and Post- Byzantine Monuments (GR)

Dr Karagianni during the analysis of the GA1 pointed out that the works of the ports documentation are progressing in a very smoothly way and asked all partners to send plans and 10 photographs per each port. Also she underlined the need to assure the copyright permits for the photographs before sending them.

During the discussion that followed Dr Minchev from Varna Regional Museum of History has informed all partners that they had difficulties in documenting the 12 ports in Bulgaria due to lack of data. During the discussion that followed on this issue all partners have agreed that an official letter addressed to the Steering Committee should be submitted by Varna Regional Museum of History explaining the reasons for the removal of the particular port of Burgas and its replacement with the city-port of Kastritsi.

On the other hand Evren Turkmenoglou from Istanbul University informed the partners that the biggest part of the works for Turkish ports documentation has been completed and focused on how the ports should be presented in relation with the city's tourism information that belong to and discussion was followed on this issue where it was suggested that on list of the monuments of each post there should be an addition of the contact details and links to the websites of bodies, monuments and museums. Also on the same issue Dr Didebulidze from G. Chubinashvili National Research Center for Georgian Art History and Heritage Preservation suggested that on the model of ports listing documentation, a correction should be made referring to the "Cultural Sites" and not to "Medieval sites". This suggestion was approved by everyone and the correction on the form it was decided to be communicated to everyone immediately.

It was confirmed that no other changes should be made on the model form of ports listing documentation as it is believed to be efficient one to gather the necessary data.

All partners have been asked to enhance their efforts to document fast their ports so that it would be possible for all data to be entered on the website until the beginning of July.

GA2: Know – How, Experience and Good Practices Exchange (APPENDIX III)

Ufuk Kocabas / Evren Turkmenoglou, Istanbul University, Faculty of Letters, Department of Conservation of Marine Archaeological Objects (TUR)

GA2 was presented by the Group of Activity leader Istanbul University. The discussion was focused on the organization of the **International Symposium**. There was the presentation of the Scientific Committee which was set with the approval of all partners and a lot of discussion was made about the final dates of the Symposium. Finally it was decided that the dates of December 4th, 5th & 6th, 2013 should be considered as the most suitable for the Symposium.

Further discussing the details of the Symposium, a list of participants was presented and the addition of speakers to the Symposium was investigated especially from Istanbul, Bulgaria and maybe from Romania. On this issue it was decided that the completed list of participants should be ready until the end of April. EKBMM has declared that it would be possible to pay the expenses of some of the speakers of the Symposium. According to the data until the meeting the number of the speakers was estimated to be around 40.

The issues of the Symposium's proceedings and specifications have engaged also the partners. It was decided that the proceedings of the Symposium should be ready with the Symposium. For this reason, with next month the EKBMM undertakes the responsibility to send to all the participants instructions with the deadlines, the system of footnotes, abbreviations, the number of pages etc. The papers should be maximum 3500 words (footnotes included) and the photos, plans could be maximum 10.

GA2 continued with the analysis of **Steering Committee meetings**, the seminars and the Educational Missions. During the analysis Mr Turkmenoglu informed the consortium that the CFCU has visited twice the Istanbul University for on spot-visits and have suggested that usage of Skype and dropbox should be used more frequently.

GA 3: Creation of Cross Board Cultural Tourism Products (APPENDIX IV, V & VI)

Alexander Minchev, Varna Regional Museum of History (BG)

Dr Minchev as the leader partner of GA3 has started his presentation by giving a short description of the Museum's progress for the project and took a lot of time explaining the financial difficulties they are encountering to all project's activities due to lack of financial resources. He also gave the details of the theater game they have planned. (APPENDIX IV). On this issue all partners have agreed to send an official letter reassuring that the financial resources will come in the following months. This draft letter will be prepared by them.

The details of the **exhibition organization in Thessaloniki** were given with the presentation of the Cultural Center of Thessaloniki S.A., that Dr. Flora Karagianni presented to the consortium, due to the fact that the 2 representatives did not have the ability to attend the meeting due to financial reasons. The presentation inform the consortium about the opening of the exhibition and the number of individual visitors that attended the exhibition and the schools that visit the exhibition and were guided through it. Also the publicity that the exhibition was given through newspapers, magazines, websites etc. The Exhibition in Thessaloniki was believed to be a success by all the consortium. (APPENDIX V)

The **exhibition organization in Istanbul** was analyzed in detail by Evren Turkmenoglou who informed the partners that the material for the exhibition has been collected and submitted and that due to the new spatial design, the panels have been resized and reprinted. The opening day will be on April 5th, 2013 (next day of the SC meeting) and it will be held at Rahmi Koc Museum's historical "Lengerhane" building.

The **education program** – **theater game** was the focus of meeting with the presentation of the Cultural Awareness Foundation that Ms Secil Erden gave. CAF has planned the drama workshop in detail giving the

material that will be needed the benefits that the children will have from playing the game and the necessary steps that have to developed throughout the game. (APPENDIX VI)

Dr Flora Karagianni informed the partners about the **documentary film**. As she explained, it is going to be a responsibility of EKBMM, which completed with the tender and now we know which company is going to undertake the project. Dr Karagianni asked the help and cooperation of all the partners to the implementation of the film in issues related to securing the permission for shooting and indicating the places where from the shooting can be taken. The partners agreed to that, but asked the shooting to be done after the 2nd installment of money to the project, that is not before the beginning of July. Dr Karagianni agreed to that and promised to be in contact with each partner for the shooting in every country.

The session of the 2nd Steering Committee Meeting continued the next day on April 5th, 2013 at 09:00 a.m.

GA 3: Creation of Cross Board Cultural Tourism Products (APPENDIX VII)

The Steering's Committee meeting 2nd day started with the presentation of Mr Sofronis Paradeisopoulos of the Branch of the Hellenic Foundation for Culture, due to his flight delay in the previous day. Mr Paradeisopoulos informed all partners about the progress to each Group of Action that their Body has achieved. More specifically for **the exhibition organization in Odessa** he has informed all partners that in order to be able to follow the timetable for the exhibition they need to obtain the graphic materials and textual information for translation at the latest by the beginning of May 2013. He also said that interest has been expressed for the exhibition by some Crimean authorities and there is a possibility that after a month or two in Odessa the exhibition will move to one of the Crimean cities. For this reason he proposed to extend the time schedule of the exhibition in Ukraine until the end of October 2013. The proposal has been accepted by the partnership.

GA 4: Visibility of the Action (APPENDIX VIII)

Flora Karagianni, European Centre for Byzantine and Post-Byzantine Monuments (GR)

The main topic of this GA was the publicity of the project that was achieved so far through leaflets distribution, press releases, articles etc, along with the initiatives that the partners have taken in relation with their bodies websites. The main discussion was about the website where a detailed presentation has been made. The Steering Committee's members have expressed their satisfaction about the project's OLKAS website and have taken up the responsibility in:

- uploading the project's website link on their body's website
- uploading material with at least two month's basis (press releases, events, announcements, audiovisual material etc.) on the OLKAS website
- correcting anything that is required (like the profile of Cultural Awareness Foundation on the website. Also due to the fact that the material of the exhibition in Istanbul was a lot it had been asked the Turkish partners to send it in order to uploaded on the website as well.

Also the progress of the preparation of the feasibility study and marketing plan of the new network has been discussed. The partners have been informed that EKBMM soon will move on with the final choice for assigning the feasibility study and marketing plan to an external expert and has been asked that all partners should step up their efforts in connecting their work with tour operators and tourism enterprises. At this point Dr. Minchev informed about the expression of strong interest by a tourism enterprise in Sofia. Also a great interest has been expressed by an enterprise (Corvus Travel) in Istanbul and by some of companies (especially by a lot that are involved with the cruises) in Odessa.

GA 5: Management and Coordination of the Action (APPENDIX IX & X)

Anastasia Chatzinikolaou, project "OLKAS" coordinator - European Centre for Byzantine and Post-Byzantine Monuments (GR) (APPENDIX IX)

Georgia Tavlaki, OLKAS Financial Manager - European Centre of Byzantine and Post - Byzantine Monuments (GR) (APPENDIX X)

In the GA5 was discussed the project implementation as a whole. The Groups of Activities that are progressing well and the ones that fell a little behind time schedule. Ms Chatzinikolaou has presented the following table from which it comes out the progress of the outputs.

• Documentation of 32 "old ports " (on going)

Documentary production (on going)

"Old ports" history (Three exhibitions) (two on going)

Educational programs - Theatre game (on going)

Web attractive site: «Maritime routes» (on going)

• Two seminars (finished)

One symposium (on going)

One edition (on going)

• Three contacts with tourist agencies

Also it was discussed in detail the timeline for the interim report submission.

The discussion for the financial issues was further elaborated in the presentation that had to do mainly with the budget absorbency as a total, the budget absorbency per each partner and the next steps that have to be followed.

Questions have been answered, clarifications have been given and it was agreed to keep the time- schedule agreed.

→ General discussion regarding project implementation

Mutual ascertainment was that the project was running smoothly and the only problem that need to be dealt in order not invalidate ultimately the good job that has been done by all partners is to speed up the process of the second pre-financing payment. Dr Karagianni has thanked everyone for their understanding and patience – for an issue that is our of EKBMM's responsibility and limits of intervention – and asked everyone to keep working with the same effectiveness giving priority to activities that do not require much money to be implemented and assured all partners that they will receive detailed information not only for the delay timeline of the Interim Report but also for EKBMM's efforts to resolve the problem.

→ 2nd Seminar: Familiarization with EKBMM's multilingual database "Monuments of the Byzantine world"

Flora Karagianni, European Centre for Byzantine and Post- Byzantine Monuments (GR) (APPENDIX XI)

The data base was presented as scientific documentation tool and the work process was discussed (fields, interlocks, user codes, access rights, accessibility, language etc.)

After a lot of fruitful discussion it was decided to prepare the texts and the monuments – ports material by

the partners, to be introduced in the electronic platform by EKBMM's specialized collaborator and the partners having user codes (and being very familiar with the platform through the seminars) to do only the necessary changes.

→ Summary and Results of the Meeting

At the end of the meeting and from the discussion with the contribution of all partners several decisions were made concerning the following key-points:

- the documentation of ports,
- the Symposium,
- the documentary,
- the exhibitions,
- the dissemination plan
- management issues

DECISIONS

<u>or the documentation of ports</u> it was decided that all partners have to send plans and 10 photographs of each documented port and to assure the copyrights. For the difficulties that Varna's Regional Museum of history is encountering to document the selected ports, to send an official letter explaining the difficulties and to remove ports from the verified list in case these difficulties keeps on. It was decided that by the beginning of July all data should be entered on the website.

<u>For the Symposium</u> it was decided that the dates for it will be **December 4, 5 and 6, 2013.** The list of participants will be changed with some additions and the specifications for the publications for the Symposium proceedings should be set until end of May.

<u>About the documentary</u> EKBMM has taken up the responsibility to inform all partners as soon as the selection of the specialists that that will perform this activity will be made.

<u>About the exhibitions</u> it was decided that the exhibition in Odessa due to the interest that some Crimean authorities have expressed, to be moved to one of the Crimean cities after a month or two in Odessa. For this reason they have decided to extend the time schedule of the exhibition in Ukraine until the end of October 2013.

No	Activity	dead-line
1	Reference of project "OLKAS" on each partners' website and link with the project's website / <i>All partners</i>	30/05/13
2	Submission of announcements, press releases, photographs and other visibility material for uploading them on the project's website / All partners	
3	Submission of full report about the exhibition in Istanbul / Only for the IPA partners	30/04/13
4	Official letter with Interim Report timeline / Only for EKBMM	30/04/13
5	Supporting letter for the financial issues that have arose during the last period for the partners that have requested it <i>/Only for EKBMM</i>	30/04/13
6	Graphic materials and textual information for translation /Only for EKBMM	30/04/13

MILESTONES

8	Submission of Narrative report, Financial Annex and Procurement Table for next report (01/02/2013 – 31/05/2013) / All partners – IPA Partners only narrative report	10/06/13
7	Ports Documentation (completed data to be entered in the data base)/ All partners	30/06/13

In APPENDIX XII photographs of the Meeting

APPENDIX

APPENDIX I

Agenda of the 2nd Steering Committee Meeting

List of Participants

2nd Steering Committee Agenda

- Activity 1.2 - 1.3 : What's next	
Time for discussion (after each presentation about 30 min): issues and barriers/ delays/ good practices to be shared/ request for modification	30' discussion
COFFEE BREAK	16:00 - 16:30
2. GA 2: Know – How, Experience and Good Practises Exchange	16:30 - 17:30
Presentation of the activity results (achieved) since the last SC : Ufuk Kocabas/ Evren Turkmenoglu	15' presentation
Activity 1: SymposiumActivity 2: Seminars	
- Activity 3: Meetings – Educational Missions	
Progress review: short presentation (show results, barriers, request for modification delays, good practices)	15' presentation
- Activity 2.1,2.2,2.3:What's next	30' discussion
3. GA 3: Creation of Cross Board Cultural Tourism Products	17:30 - 18:30
Presentation of the activity results (achieved) since the last SC : Alessander Minchev	30' presentation
 Activity 1: Documentary production Activity 2: Exhibition Organisation Activity 3: Education program - theatre game Activity 4: Development of project's outputs 	
Progress review: short presentation (show results, barriers, request for modification delays, good practices)	
- Activity 3.1, 3.2, 3.3, 3.4 : What's next	30' discussion
Diner	20:30
	END DAY 1

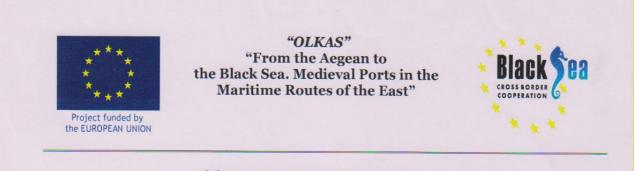
Day 2 (09:00am to 18:30 pm)

4. GA 4: Visibility of the Action	09:00 - 10:00
Presentation of the activity results (achieved) since the last	30'
SC : Flora Karagianni	presentation

2nd Steering Committee Agenda

 Activity 1: Web Site "Maritime routes" Activity 2: Dissemination of project's outputs Activity 3: Common future 	
Progress review: short presentation (show results, barriers, request for modification delays, good practices)	
- Activity 4.1,4.2,4.3: What's next	15' presentation
Time for discussion (after each presentation about 30 min): issues and barriers/ delays/ good practices to be shared/ request for modification	30' discussion
5. GA 5: Management and co-ordination of the Action	10:00 - 11:00
 Activity 1: Management of activities Activity 2: Reporting Activity 3: Auditing Anastasia Chatzinikolaou, OLKAS project manager, European Centre of Byzantine and post- Byzantine Monuments (GR) Georgia Tavlaki, OLKAS Financial Manager, European Centre of Byzantine and Post - Byzantine Monuments (GR) 	15' presentation + 45' discussion
COFFEE BREAK	11:00 - 11:30
6. General Work (with contribution of all partners)	11:30 - 12:30
 New Timetable (List of deliverables - List of milestones) Dissemination of the project results Next S.C. meeting Capitalization of "OLKAS" «Live» after the end of the project. Any other issues and questions Summary 	
 New Timetable (List of deliverables - List of milestones) Dissemination of the project results Next S.C. meeting Capitalization of "OLKAS" «Live» after the end of the project. Any other issues and questions Summary 	12:30 - 14:00
 New Timetable (List of deliverables - List of milestones) Dissemination of the project results Next S.C. meeting Capitalization of "OLKAS" «Live» after the end of the project. Any other issues and questions Summary 	

Lunch time	14:00 - 15:00	
	END DAY 2	



^{2nd} Steering Committee meeting

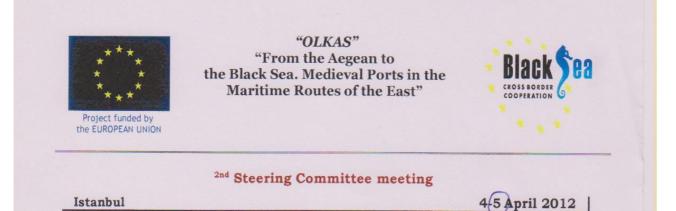
Istanbul

4-5 April 2012

Istanbul University's Faculty of Humanities.

List of Participants

A/A	Name/ Surname	Body	Role in the Project	Signature
1.	UFUK KOCABA	ISTANBUL UNIVERSIT	I IPA MANAGE	e Lighth K.
2.	FLORA KARAGIANNI	EUROPEAN CENTRE OF BYZ. AND POST BYZ. MONUMP	EEADER Scientific NTS Cordinator	(Ropena m)
3.	ANASTASIA CATATZINIUOLAOU	2	co.ordixty	- dostrat
4.	GEORGIA TAVLAKI	_ " _	financial Manager	SI
5.	ELENI PERISTEROPOULO	u 77	Head Administration and Economics office	ME
6.	Ketevan Mikelatze	O. Chubinashvile Neentre	Scintific adviser	12. Milleladze
7.	Mariam Dideby Lidze	6. Chubinashvili Wat. Research Centre	Director	I propy front
8.	Evren Türkmenögly	ISTANBU UNIVERSITY	Secreterial Sypport	even
9.	RINA NASTA51	Museum for Netional History and Anchaeology Constanta	secretorie support	At .
10	Alexander	Varna Misem of History/Bulgoria	Project Manager	Ally
11. (Soul Erden	Cuttinal Augrenens Foundation	Project mongler	SP.
12.	Parodeisopoulos Sotronis	HELLENIC FOUNDATIM FOR CULTUKE	Project Momonger	24:2
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Istanbul University's Faculty of Humanities.

List of Participants

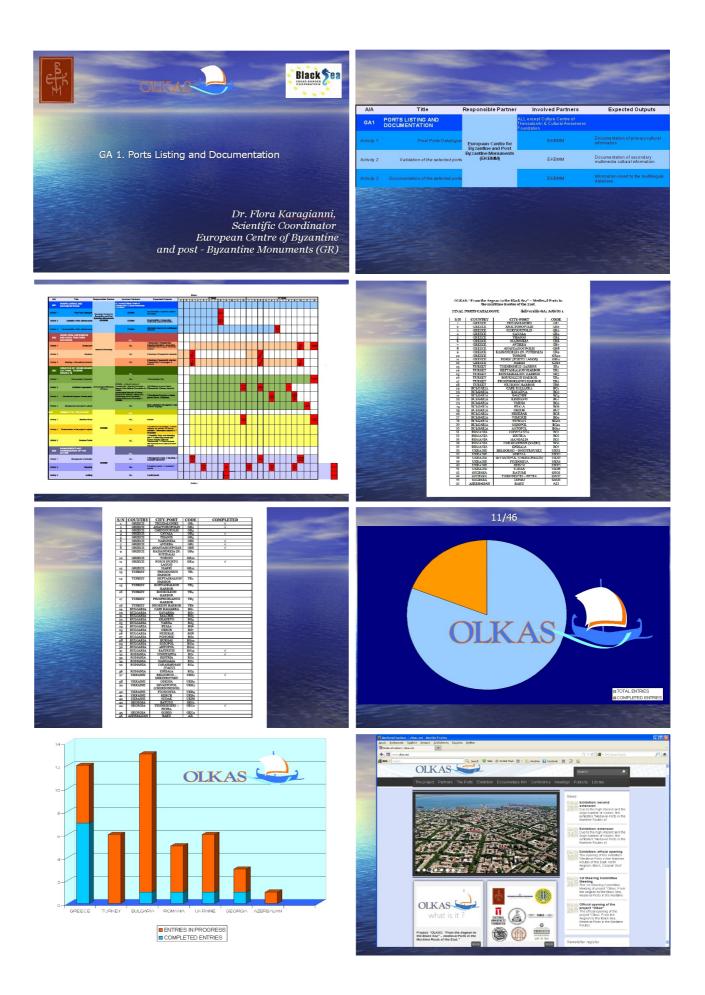
A/A	Name/ Surname	Body	Role in the Project	Signature
1.	Ketevan Mikeladze	Chubinashvili Centre	Sieutific- alviser	R. Millelatze
2.	Mariam Didebulik	Chubina shuei Reseach Center Geogra	Director	Sulfilled &
3.	Paradesisopoulo Sofromas	FEUENIC FOUNDATION FIR CULTURE	Project Homoger	5/3
4.	ANASTASIA CHATZININOLLOU	EKBMM	Project Co.ordunater	Cart 2
5.	GEORGIA TAVLAKI	СКВИН	Financial Managor	R'
6.	FLORA KARAGIANNI	EKBMM	Ż	Thesephart
7.	UFUK KOCABAŞ	ISTANBUL UNIVERSITY	IPA NANAGE	
8.	EVREN TÜRKMENDÖZIJ	ISTANSUL UNIVERSITY	Secreterial Support	km
9.	IRINA NASTASI	Museum for Kotronal Historional Archoeology (orby	Santonial	Y.
10.	ALEXANDER MINCHEV	VARNA REGIONAL MUSEUM OF HISTORY	PROCECT	Alth
11.	SECIL ERDEN	CULTURAL AWARENESS FOUNDATION	Project Moroper	59.
12.	BURAK METIN	CULTURAL AWARENESS FOUNPATION	Secretorial Support	Bellety
13.	ELGNI PERSTERCAULO	a EKBMM.	Head Administ. Lud ecoen.	Att 2

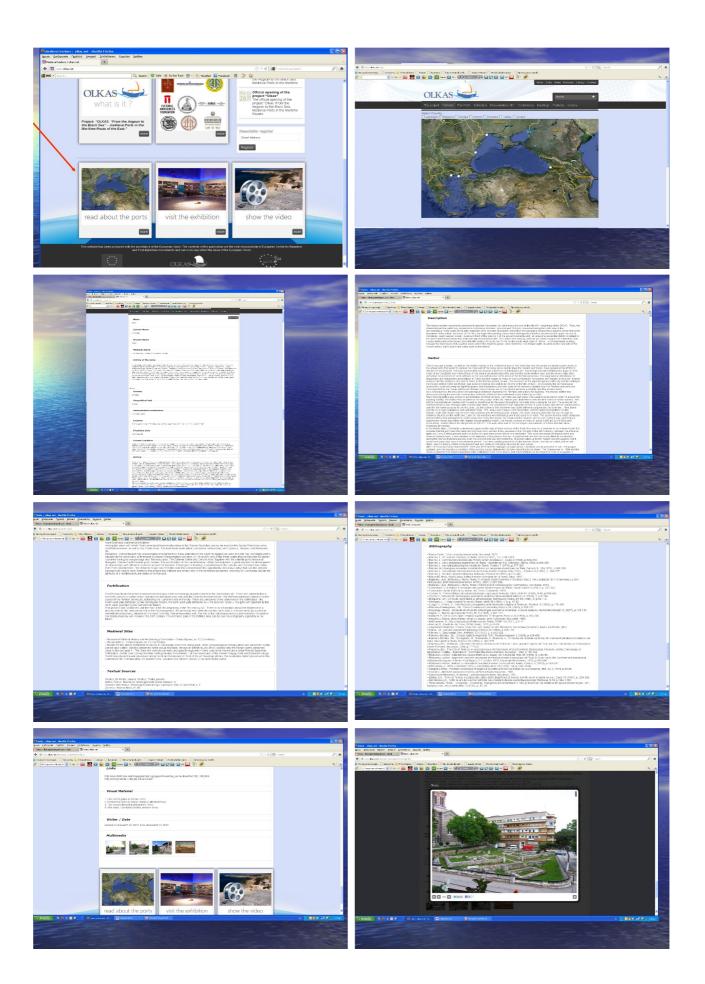
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APPENDIX II

Flora Karagianni, Scientific Responsible

European Centre for Byzantine and Post- Byzantine Monuments (GR)



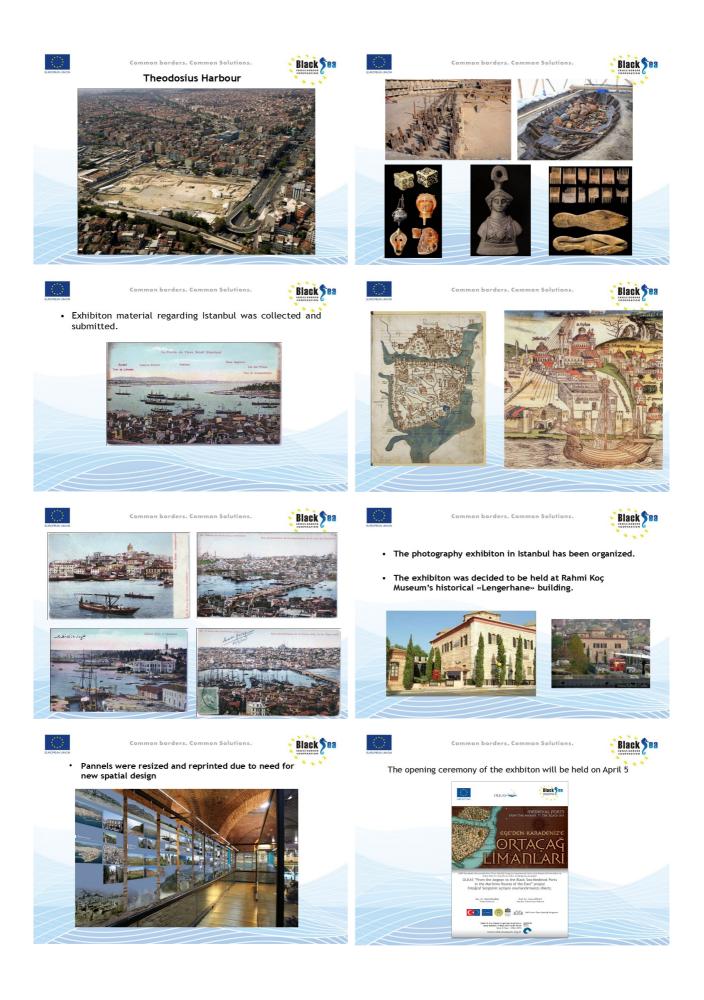


APPENDIX III

Evren Turkmenoglou,

Istanbul University, Faculty of Letters, Department of Conservation of Marine Archaeological Objects (TR)







APPENDIX IV

Alexander Minchev,

Varna Regional Museum of History (BG)







Dr. Alexander Minchey, 04.04.2013-05.04.2013, Istanbu

Dr. Alexander Minchey, 04.04.2013-05.04.2013, Istanbul



Problems to raise in regards to the theatre game:

- No contract has been signed with Mr. Martin <u>Valchex</u> as there are no finances to sustain the contract
 Gathered visual and text materials for the <u>theatre</u> game. However, no possibility to multiply them and to distribute them to the partners: lack of finances
 If no funding by OLKAS Project is available for the activities obvious risks to delays in the implementation of the <u>theatre</u> game not only in <u>Varna</u> but also in <u>Constanta</u> and Istanbul
 Up to the present, the OLKAS team moves on working on the project activities on a volunteering principle as well as the team of the School: however, the positive goals no possible progress will be not achieved if there is no funding soon

Dr. Alexander Minchey, 04.04.2013-05.04.2013, Istanbul



Thank you for your attention!

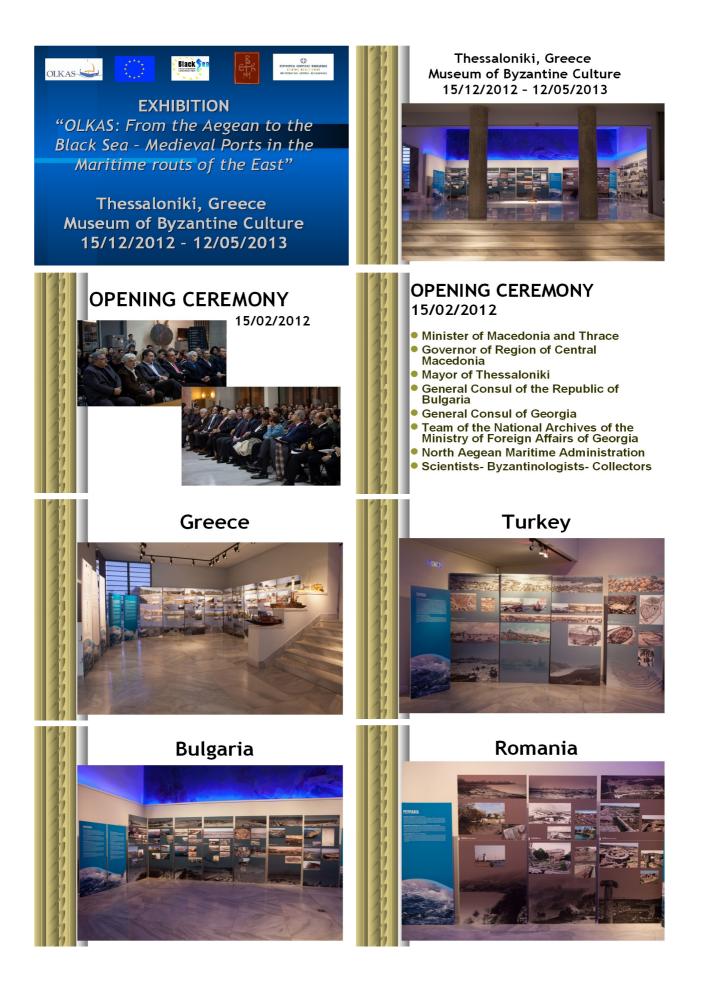
Dr. Alexander Minchev Varna Regional Museum of History Bulgaria

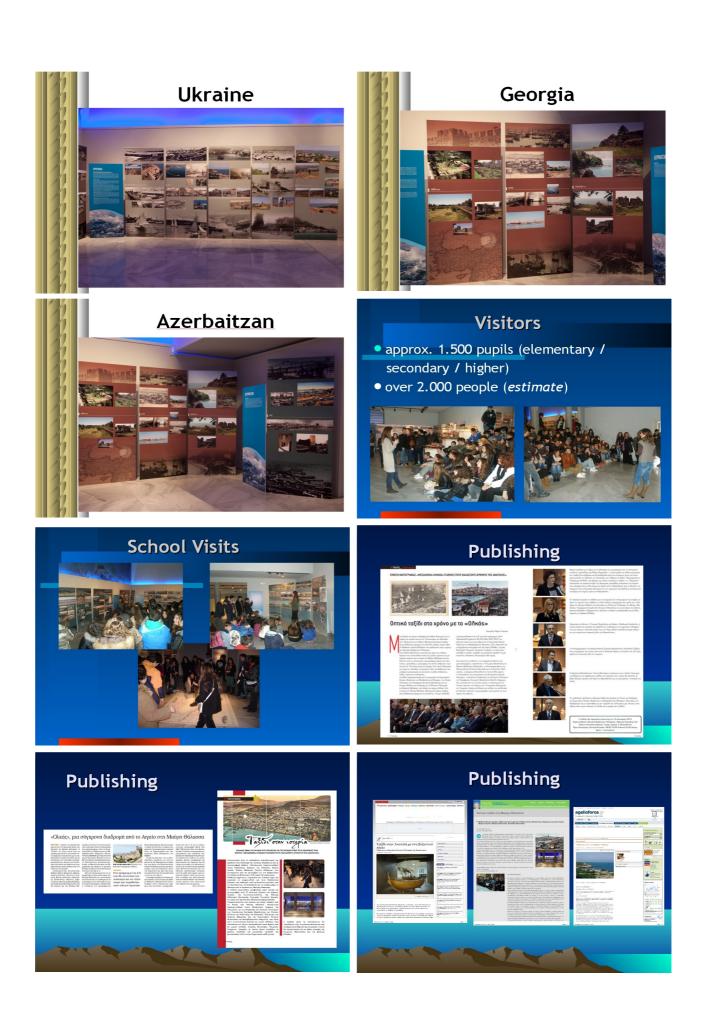


APPENDIX V

Flora Karagianni, Scientific Responsible

European Centre for Byzantine and Post- Byzantine Monuments (GR)







KEPOTHE - GREECE: PRESENTATION FOR THE EXHIBITION

"OLKAS: From the Aegean to the Black Sea - Medieval Ports in the Maritime routs of the East" Thessaloniki, Museum of Byzantine Culture 15/12/2012 - 12/05/2013 KEPOTHE TEAM : Maria Tsiousia, Evi Ignataki

Dear partners,

The main work for Kepothe in project Olkas was to organize an exhibition, a "visual" journey to North Aegean, the Black Sea and the Caspian Sea.

The months that followed our last meeting were quite stressful, but also the most creative.

During the research on photographic material, many public and private institutes in Greece and also private collectors showed very willing to help on the project. It was the time when we first realised how appealing our common project looks to other people. Also, with your help and guidance, institutes from your all countries provided significant material.

After a lot of research, a lot of studying on ports' history and a lot of good team work the exhibition was ready.

(Slide 2) OPENING OF THE EXHIBITION

On Saturday 15th December 2012, a unique exhibition was inaugurated In the Hall of Temporary Exhibitions of the Museum of Byzantine Culture in Thessaloniki.

Medieval port-cities were unfolded through impressive historical images, prints, engravings, maps, postcards and photographs, all presented for the first time in a manner that promotes the history of each port city and its cultural heritage.

The duration of the exhibition was extended for three times. First it was about to close in January, then in March and now it is still open until May.

(Slides 3 & 4)

The opening of the exhibition was attended by the Minister of Macedonia and Thrace, the Governor of the Region of Central Macedonia, the Mayor of Thessaloniki, representatives of the General Consul of the Republic of Bulgaria and of the General Consul of Georgia, representative of the North Aegean Maritime Administration, representatives of local authorities, a representative team of the National Archives of the Ministry of Foreign Affairs of Georgia, scientists- byzantinologists from Greece and abroad, private collectors and people who were highly interested in photos, documents and maps of the ports.

(Slide 5) EACH COUNTRY'S PRESENTATION

Everyone was impressed by the number of medieval ports in Greece, many of them are not of so much importance nowadays, but their medieval heritage is significant.

(Slide 6)

The medieval ports of Istanbul was new information for most visitors and they were all impressed by the magnitude of the discovery of the port of Theodosius and of course, by the fine condition its remainings were found.

(Slide 7)

Ports of Bulgaria distinguished for their natural beauty -the southern shores on the Black Sea and the so long cape of Kaliakra.

(Slide 8)

Visitors showed much interest on the ports of Romania, how old the cities are and how strategically they were built on Danube delta.

(Slide 9)

Ukraine was all beauty, with Belgorod, Odessa and the other ports that most people learned for the first time.

(Slide 10)

Mythology, beautiful sceneries and deep waters were the comments for Georgia.

(Slide 11)

And finally, Azerbaitzan was quite a surprise for us, too, because visitors wanted to know more about its history and were impressed by the monuments of the old city of Baku.

(Slides 12 & 13) VISITORS & SCHOOL GUIDING

During these almost four months the exhibition is open, we estimate that over two thousand people visited it.

Separately is the number of schools and pupils from Thessaloniki and north Greece. About 30 schools organized a visit and approximately one thousand and five hundred pupils were guided through the exhibition, from all levels of education.

All these pupils were guided in the exhibition by us. From December until now, we arrange separate appointments with each school team, groups of 20 pupils, we dedicate 3 quarters of an hour for each group, and we present all photographs talking about each port's history, about their importance and describing all the archaeological remains.

Surprisingly children showed a great interest and they were not bored! They also asked a lot of questions for the history of ports and their importance.

(Slides 14 & 15 & 16 & 17) MEDIA PUBLISHING

From the first days of its opening the exhibition attracted a great interest from the media. Newspapers and magazines referred to it or even dedicated many pages to the exhibition and Project Olkas in general. Also, a great number of websites have related posts. Here, you can see some of the publishing, but we keep an archive of all of them.

(Slide 18) CONCLUSION

We believe that our primary objectives for the exhibition, to document the ports and their cities, their history and development, their culture, their

trading and their interrelations, were fulfilled. Sailing from port to port, visitors travel visually in the myth, the history, the past and the present, and they get inspired for their own real journey at the magic, wider area of the Black Sea.

LETTER FROM MARIA AND EVI:

"Dear partners,

We are very sorry we are not with you today. Typical reasons, beyond our strength and our desire, kept us from participating in this committee. We would like to thank you all, through our hearts, for your precious help. Without you, the exhibition could not have been implemented. Each one of you has set up this exhibition. And we apologize for the times we were a little (or a lot) annoying for pressing you. We also want to thank -in public, too- Flora Karagianni. Her guidance, her deep knowledge and her patience were crucial for the success of this exhibition.

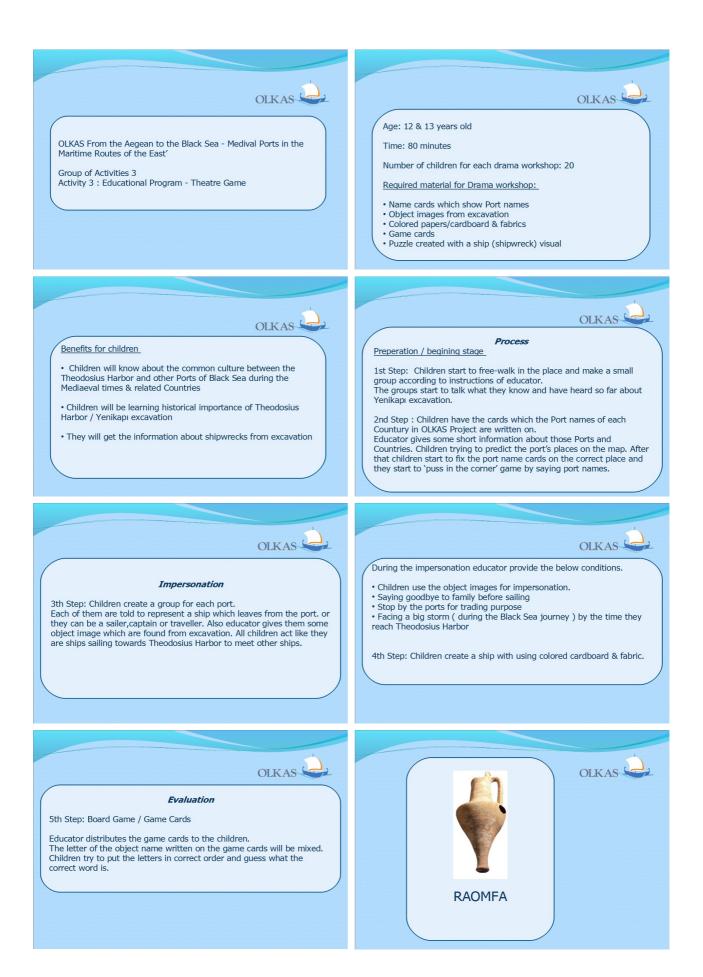
In Thessaloniki we still have this beautiful exhibition open to admire. We believe in and we hope the same success in Istanbul, in Odessa and every where else it travels. The journey of Olkas has to continue, because people need it. We hope we will meet again, discussing the many and important activities of Olkas project.

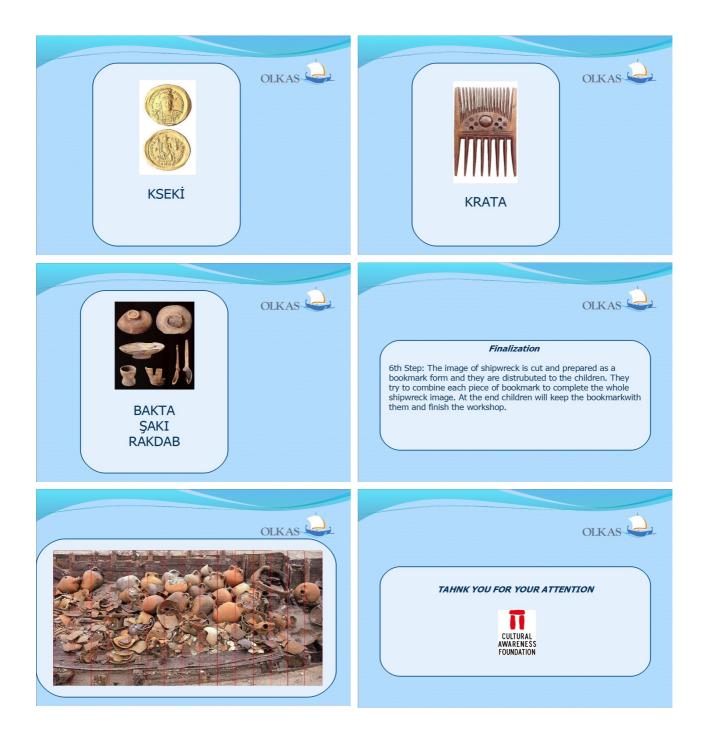
Best regards, Maria & Evi..."

APPENDIX VI

Seçil Erden,

Cultural Awareness Foundation (TR)





APPENDIX VII

Sofronis Paradeisopoulos,

Branch of the Hellenic Foundation for Culture (UKR)

BRANCH OF THE HELLENIC FOUNDATION FOR CULTURE

OLKAS PROJECT PROGRESS INFORMATION

Group of Activities	Progress Information	Notes
GA1: Ports Listing and Documentation	 One more Ukrainian port-city (Sudak in the Crimea) added to the Final Ports Catalogue. Documentation of Belgorod-Dnestrovsky was completed in November 2012. Documentation of Odessa will be completed by the end of April 2013. Information for documentation of Crimean ports of Sevastopol and Feodosia is collected from the sources available in Odessa. 	According to the Project Schedule documentation of the selected ports shall be completed by the end of June 2013. However, collection of information on 4 out of 6 Ukrainian ports requires on-site visits to Crimean cities. To allow for this, the HFC team has already proposed respective changes to the Project's Budget. Provided that these changes are approved, documentation of all selected Ukrainian ports can be completed by September 2013. We, therefore, propose to extend the deadline for documentation of the selected ports at least until the end of August 2013.
GA2: Know-How, Experience and Good Practices Exchange	 Two Ukrainian researchers have been included in the Scientific Committee of the International Symposium (Dr. Aleksandr Aibabin, Director of the Crimean Branch of the Ukrainian Institute of Oriental Studies, and Dr. Larisa Sedikova, Deputy Director of the National Preserve of Tauric Chersonessos) In addition to these scholars, two more Ukrainian researchers from the National Institute of Archaeology and Odessa National University are planning to present their papers at the forthcoming Symposium. 	Time schedule is respected.

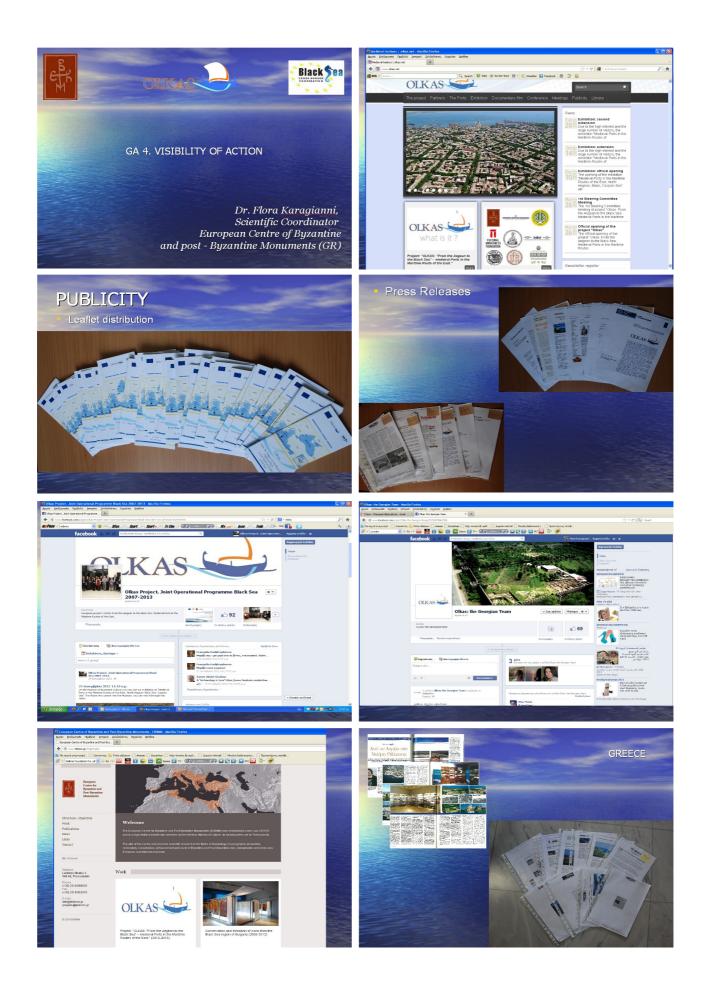
GA3: Creation of Cross Board Cultural Tourism Product	 In November 2012 the HFC Team provided Culture Centre of Thessaloniki with graphic materials about history and cultural heritage of the selected Ukrainian port-cities to be used in preparation of the Exhibition on Ports History. In October 2012 the HFC Team and the Executive Director of Black and Azov Seas Ports Association (BASPA) Mr. G. Tokman discussed how Ukrainian ports may contribute to organization of the exhibition. Preparations for opening the exhibition in Odessa are in progress. 	 In order to be able to open the exhibition in Odessa on schedule, we need to obtain graphic materials and textual information for translation at latest by the beginning of May 2013. Interest in the exhibition has been also expressed by some Crimean authorities and there is a possibility that after a month or two in Odessa the exhibition will move to one of the Crimean cities. We thus propose to extend the time schedule of the exhibition in Ukraine until the end of October 2013.
GA4: Visibility of the Action	 Press releases about the project, its official opening and the first meeting of the Steering Committee have been posted in Ukrainian, Russian and English languages on the web-site of the Branch of the Hellenic Foundation for Culture (www.hfcodessa.org) and published in local and national mass-media. Letters with information about the project have been sent to the Ministry of Culture of Ukraine, Ministry of Foreign Affairs of Ukraine, Odessa Municipal Department of Tourism and the Department of Culture and Tourism of Odessa Regional State Administration. In collaboration with the Lead Partner (EKBMM), presentation of the project was delivered at the European Village (Kiev, June 25, 2012). In order to develop contacts with agencies from tourist industry, the HFC Team made presentations of the project at the Third International Workshop on Modern Trends in the Development of City Tourism (Odessa, December 7, 2012). English- and Ukrainian-language leaflets of the OLKAS Project were disseminated among participants of all the above events as well as at the Days of Europe in Ukraine (Odessa, May 19, 2012). With the purpose of creating partnership with local and regional tourism bodies 	 Time schedule is respected. Direct Link to OLKAS Project website from the website of the Branch of HFC will be provided by the end of April 2013.

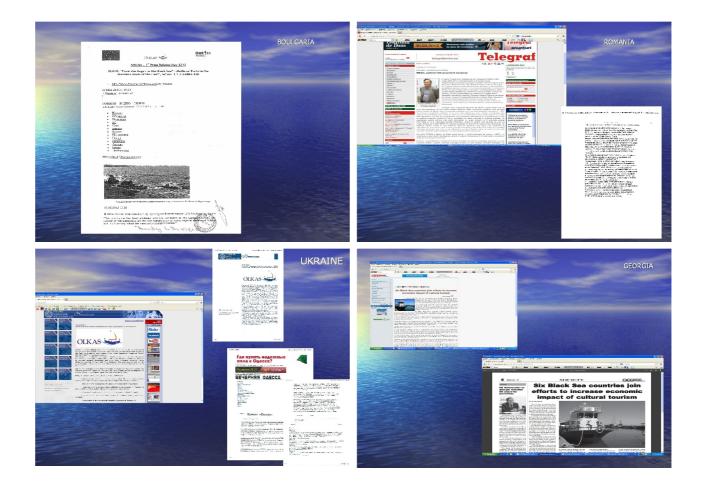
	the HFC Team had a meeting with Odessa Municipal Department of Culture and Tourism and is planning a meeting with Odessa Tourism Association in the nearest future.	
GA5: Management an	All narrative, financial and audit reports have been submitted by the HFC Team on	Time schedule is respected.
Coordination of the	schedule.	
Action		

APPENDIX VIII

Flora Karagianni, Scientific Responsible

European Centre for Byzantine and Post- Byzantine Monuments (GR)

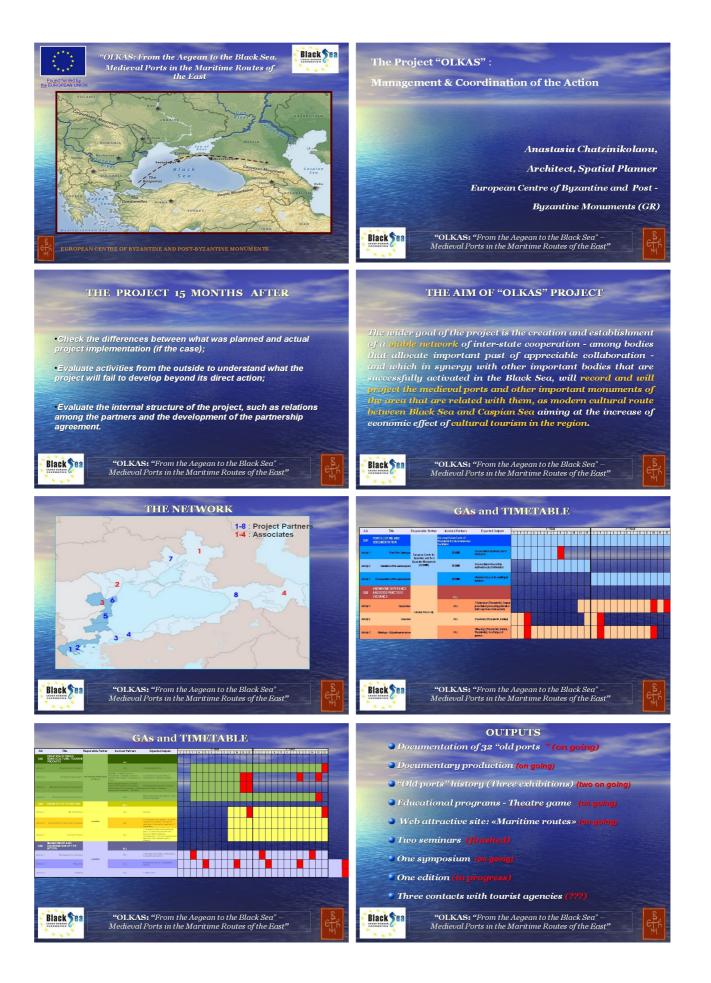




APPENDIX IX

Anastasia Chatzinikolaou, OLKAS project manager

European Centre for Byzantine and Post- Byzantine Monuments (GR)



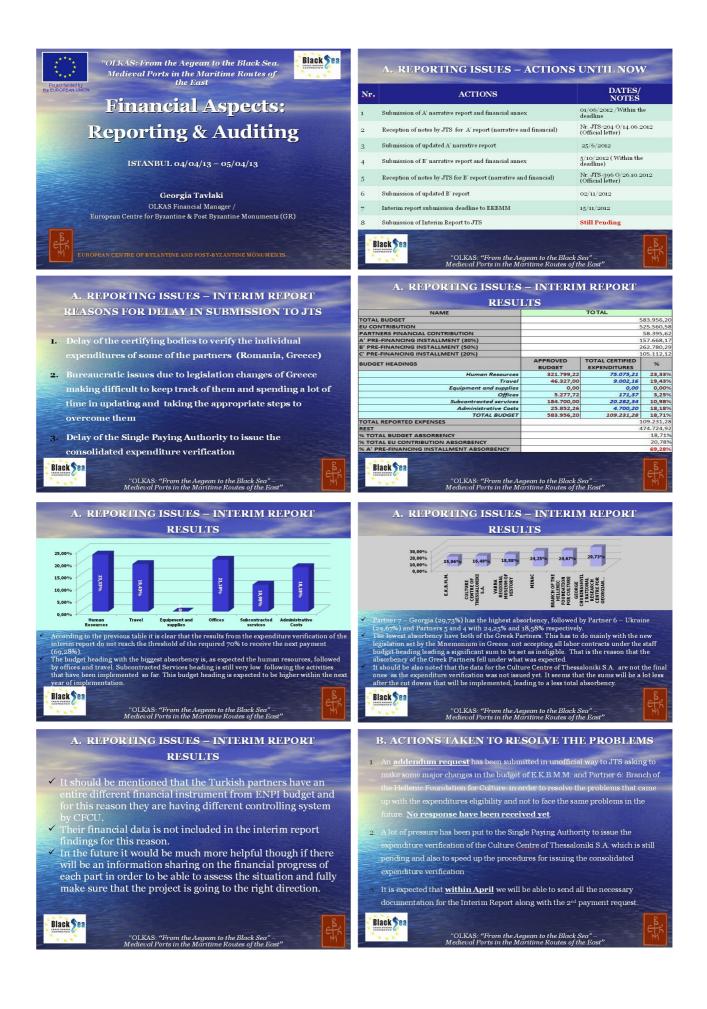
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Activity 1	Management of activities	Activity 2	Reporting	
Co-ordinator of the activity	ЕКВММ	Co-ordinator of the activity	EKBMM	
Participants- Partners	ALL	Participants- Partners	ALL	
Description	Effective management of "OLKAS" project	Description	Reporting "on going" evaluation	
Quantified outputs	 Steering Committee (3) three meetings / in person not through internet production of a management guide (1) 	Quantified outputs	Narrative Progress Report (Every 4 1 Interim Report (10/2012) Final Report (03/2014)	months)/(3)
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APPENDIX X

Georgia Tavlaki, OLKAS Financial Manager,

European Centre of Byzantine and Post - Byzantine Monuments (GR)







APPENDIX XI

2nd SEMINAR

Flora Karagianni, Scientific Responsible

European Centre for Byzantine and Post- Byzantine Monuments (GR)

"OLKAS" "From the Aegean to the Black Sea Medieval Ports in the Maritime Routes of the East"

Seminar on the

Familiarization with EKBMM's multilingual database "Monuments of the Byzantine Era"

- Multilingual database updates
- Use of the database by OLKAS project
- Existing data, new data insertion plan, editing, publication of documented information
- Accessibility to the database, passwords, users

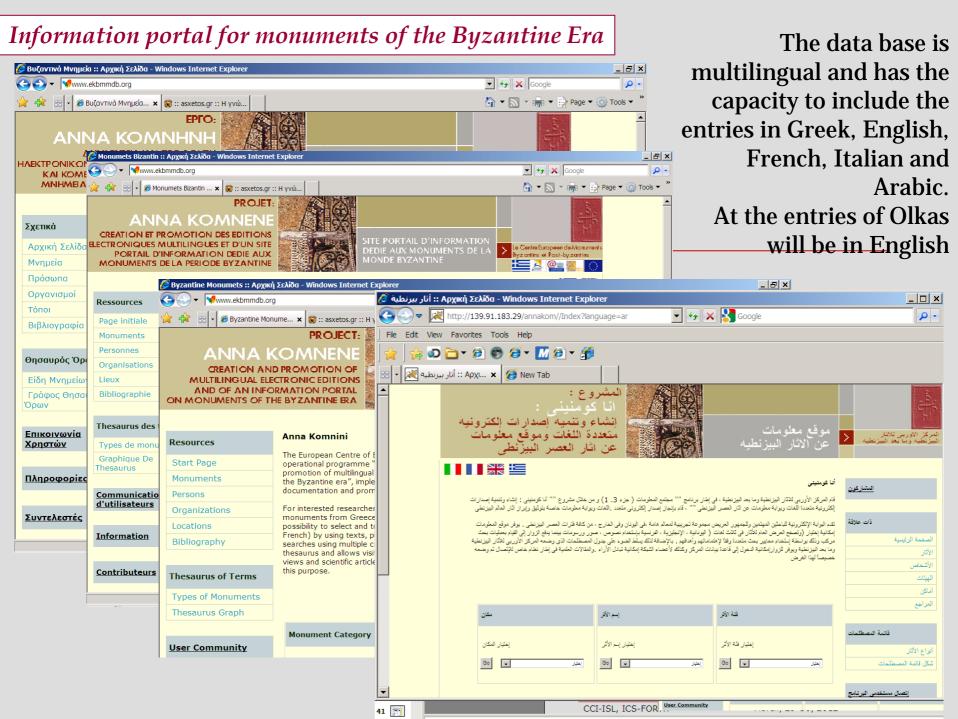
Karagianni Flora, Scientific Coordinator of "Olkas" Project

2nd Steering Committee Meeting, Istanbul, April 5th, 2013











The European Centre of Byzantine and Post Byzantine Monuments (EKBMM), within the framework of the operational programme "Information Society", (Measure 1.3) and the project "Anna Komnene: Creation and promotion of multilingual electronic publications and creation of an information network for the monuments of the Byzantine era", implemented a multilingual electronic publication and information network for the documentation and promotion of monuments dating back to the Byzantine world. For interested researchers and the general public, the internet gateway presents a pilot collection of significant monuments from Greece and abroad, from all the Byzantine eras. The information network provides the possibility to select and tour general presentations of the monuments in three languages (Greek, English and French) by using texts, pictures and drawings. At the same time it encourages visitors to make complex searches using multiple criteria depending on their interests and objectives. In

addition, it highlights EKBMM's thesaurus and allows visitors to access the Centre's database, as well as

network members to exchange views and scientific articles within the framework of a special

Online Data Base of Anna Komnene

(www.ekbmmdb.gr) in which the documentation of the city-ports will be included

Contributors

Anna Komnene

2008

Resources
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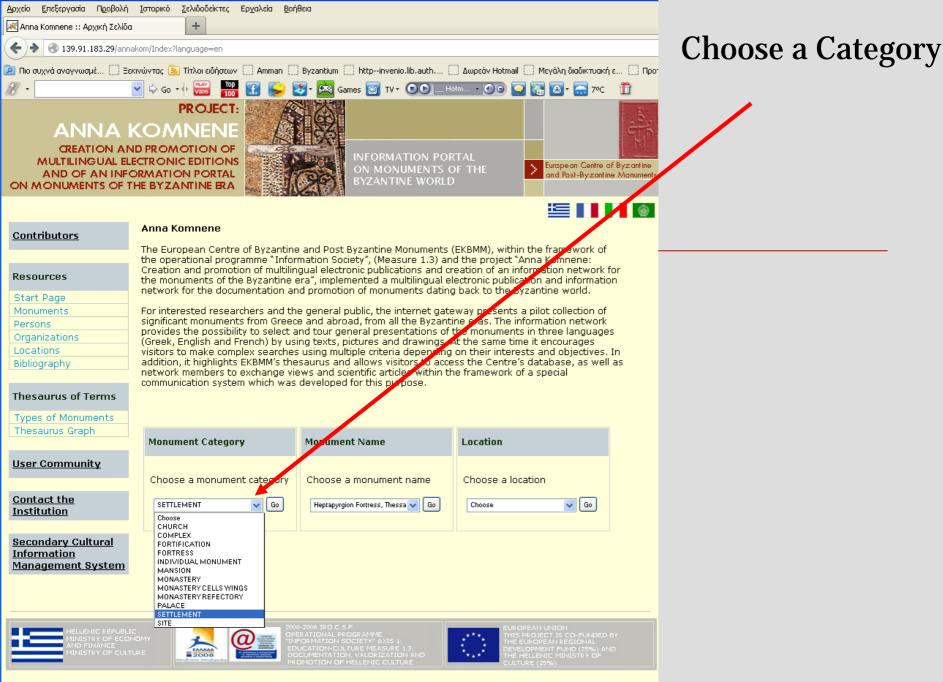
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Thesaurus of Terms

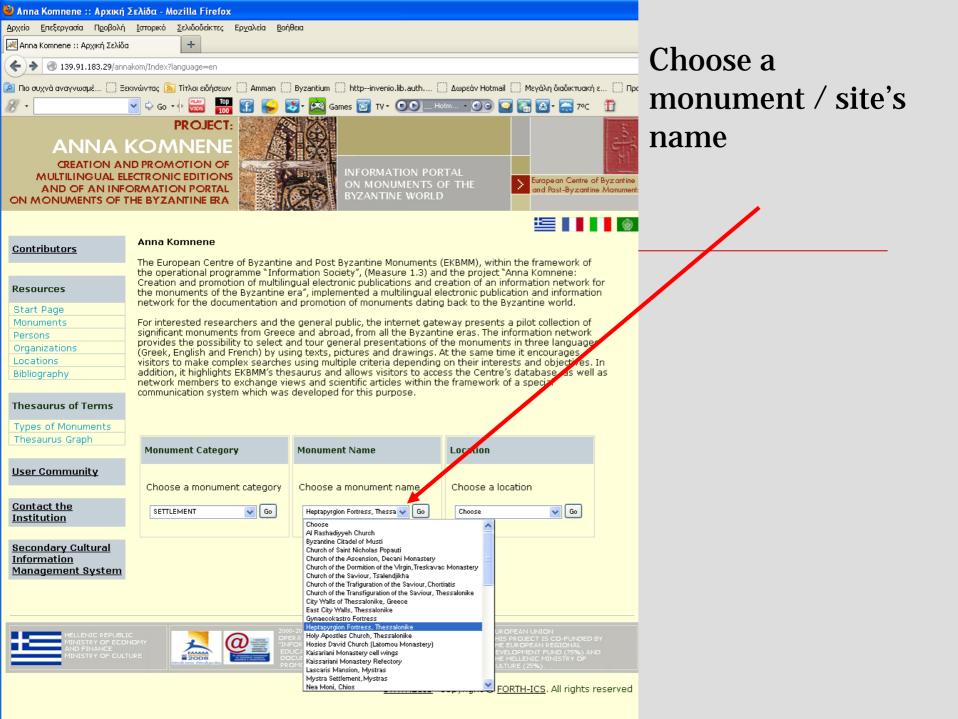
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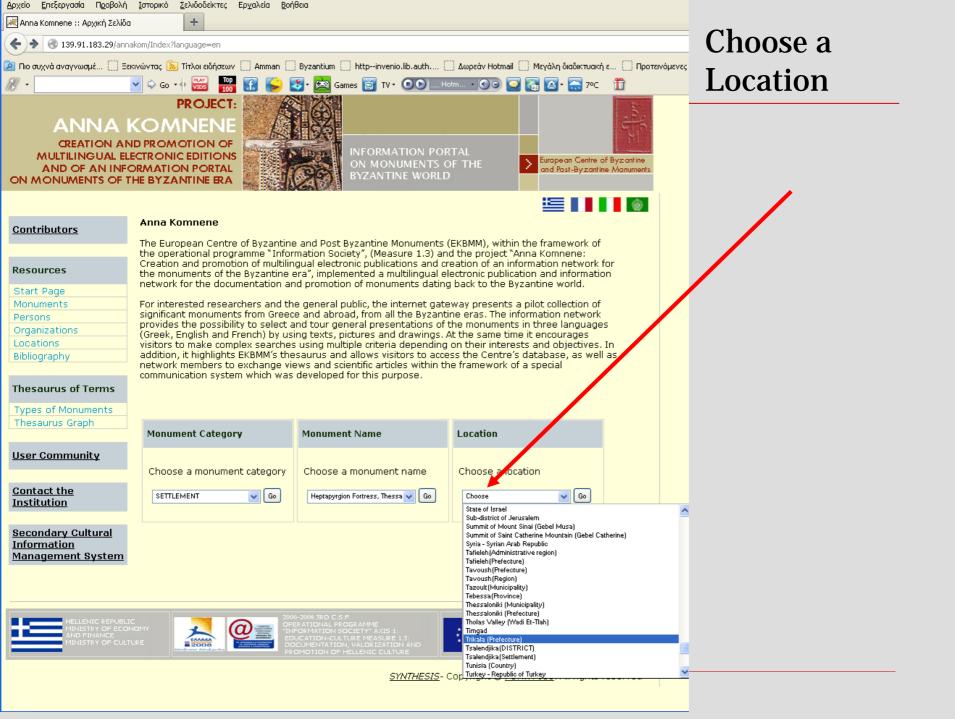
communication system which was developed for this purpose.

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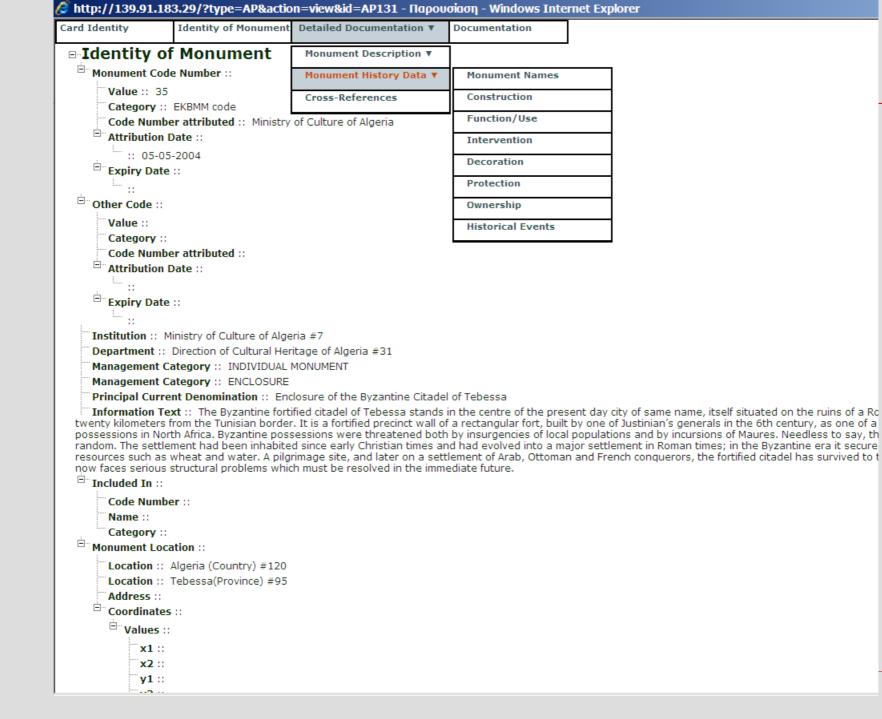
Synthesis" is a cultural information system for scientific and administrative documentation of museum objects, monuments and sites. The system has a generic and flexible enough documentation process model, the user interface environment is provided through the internet and it is specially adapted for describing the knowledge for cultural instances for administration and scientific use, for curators and administrative staff of a cultural institution. Synthesis is a multilingual system. It supports the documentation in Greek, English, French, Italian, shortly in Arabic and data exchange with other systems in xml format. The use of xml ensures the validity and longevity of the data.

Editing the data base. Creation of more cells according to the needs of the ports' documentation

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Information Text :: The Byzantine fortified citadel of Tebessa stands in the centre of the present day city of same name, itself situated on the ruins of twenty kilometers from the Tunisian border. It is a fortified precinct wall of a rectangular fort, built by one of Justinian's generals in the 6th century, as or possessions in North Africa. Byzantine possessions were threatened both by insurgencies of local populations and by incursions of Maures. Needless to a random. The settlement had been inhabited since early Christian times and had evolved into a major settlement in Roman times; in the Byzantine era it a resources such as wheat and water. A pilgrimage site, and later on a settlement of Arab, Ottoman and French conquerors, the fortified citadel has surviv now faces serious structural problems which must be resolved in the immediate future.

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🗖 🖻 🔀 🖉 Παρουσίαση - Windows Internet Explorer http://139.91.183.26:8080/komnini/ViewEntity?type=AP&action=view&id=AP6 Card Identity Identity of Mon ment Detailed Documentation V Documentation ■ Function/Use [□] Usage Phase Data :: Event Data :: Name :: Late Byzantine Category :: Katholikon/ Royal mausoleum Date :: E In :: [□]In the course of :: :: 1327-1700 Event Related :: Cultural Period :: Late Byzantine - Post Byzantine period Justification :: 🖉 Παρουσίαση - Windows Internet Explorer Characterization :: Main http://139.91.183.26:8080/komnini/ViewEntity?type=AP&action=view&id=AP6 Person(s) involved :: Card Identity Identity of Monument Detailed Documentation V Documentation Institution(s) involved :: Object(s) involved :: Code :: Intervention Name :: Modification Phase Data :: * Kind :: Concise Description :: The church was built as a Katholikon a Intervention Phase :: the monastery's continuous operation for 650 years. This operation which are stationed in the area. Event Data :: Monument Classification :: Name :: Modern Objective :: The church was built as a Katholikon and mausoleur Category :: Addition of new structures monastery's continuous operation for 650 years. This operation curre stationed in the area. Date :: Related Event :: [⊡] In :: Kind of Relation :: :: 19th century Event :: **Documentation** : [□] In the course of :: Bibliographic Reference :: Chapters :: Event Related :: Pages :: Cultural Period :: Drawings :: Justification ::: Tables :: Characterization :: Bibliography (Link.) :: Person(s) involved : Photos :: Institution(s) involved : Archival Reference :: Object(s) involved :: Link :: Remark :: Code :: Other Classification :: Name :: ÷ Classification : Kind :: Concise Description :: Addition of new iconostases at the side chapels of the ambulatory. Position :: Material :: "Objective :: Addition of new structures State of completion :: Alteration signs :: 🚊 Technique :: Technique load-bearing feature :: Technique Type :: • Monument Classification :: • Related Event :: Kind of Relation :: Event :: • Result :: Description :: Representation :: ^{....} Photo ∷ Subject :: Remark :: Drawing ::

Link ::

The documentation can be extremely detailed. It's up to every partner to which point he wants to extend it.



Visual Material can also be included (photos, sketches, plans)

Resources

Thesaurus of Terms

Types of Monuments Thesaurus Graph

Contact the

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User Community

Heptapyrgion Fortress, Thessalo
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Main Presentation Architectural elements presentation **Bibliographic and Archive** references presentation Detailed presentation Actions Create new presentation See Also Related Files Monuments of the same period

Presentations

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Accessibility to the data base (Creation of passwords/ Users)

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APPENDIX XII

Photos















